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**From:** MacDonald, Ted [MacDonald.Ted@epa.gov]  
**Sent:** 10/10/2018 7:45:14 PM  
**To:** Levine, Maya (OS/OGA) [Maya.Levine@hhs.gov]  
**CC:** Bailey, Marianne [Bailey.Marianne@epa.gov]; Finman, Hodayah [Finman.Hodayah@epa.gov]; Besch, Brianna [besch.brianna@epa.gov]  
**Subject:** RE: Draft guidance for US issue papers for WHO Air Pollution and Health Conf

Hi Maya,

Your message from message yesterday indicate that you were planning to send the annotated air pollution conference agenda and update to the del later today. We have not seen any transmission as yet. Did we miss something?

Thanks,

Ted

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**From:** Levine, Maya (OS/OGA) [mailto:Maya.Levine@hhs.gov]  
**Sent:** Tuesday, October 09, 2018 6:19 PM  
**To:** MacDonald, Ted <MacDonald.Ted@epa.gov>  
**Cc:** Bailey, Marianne <Bailey.Marianne@epa.gov>; Finman, Hodayah <Finman.Hodayah@epa.gov>; Besch, Brianna <besch.brianna@epa.gov>; MacDonald, Ted <MacDonald.Ted@epa.gov>  
**Subject:** Re: Draft guidance for US issue papers for WHO Air Pollution and Health Conf

Wonderful - thanks for confirming, Ted!

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On: 10 October 2018 00:51,  
"MacDonald, Ted" <MacDonald.Ted@epa.gov> wrote:

Hi Maya,

We should be able to do 9am on Tuesday 10/16 (it looks like most of us are open between 8-10am).

Thanks,

Ted

*Ted MacDonald*  
*Senior Sustainability Officer*  
*Office of Global Affairs and Policy*  
*U.S. Environmental Protection Agency*  
*Washington, D.C.*  
*E-mail: [MacDonald.Ted@epa.gov](mailto:MacDonald.Ted@epa.gov)*  
*Phone: (202)-564-6114*

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**From:** Levine, Maya (OS/OGA) [mailto:Maya.Levine@hhs.gov]  
**Sent:** Tuesday, October 09, 2018 9:32 AM  
**To:** MacDonald, Ted <MacDonald.Ted@epa.gov>  
**Cc:** Bailey, Marianne <Bailey.Marianne@epa.gov>; Finman, Hodayah <Finman.Hodayah@epa.gov>; Besch, Brianna <besch.brianna@epa.gov>  
**Subject:** Re: Draft guidance for US issue papers for WHO Air Pollution and Health Conf

Hi Ted,

Hope you enjoyed the long weekend! I'm planning to send the annotated air pollution conference agenda and update to the del later today — but I wanted to touch base with you on the del call. Thursday no longer works on this end — could we aim for a call on Tuesday morning (10/16). Would 9am work for you and EPA colleagues?

This will also give everyone this week to put together inputs and then have a day to review them ahead of our call.

Thanks,  
Maya

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On: 05 October 2018 00:09,  
"MacDonald, Ted" <[MacDonald.Ted@epa.gov](mailto:MacDonald.Ted@epa.gov)> wrote:

Hi Maya,

Your suggested alternative of incorporating key messages or cautions into an annotated agenda should work fine. We were envisioning the separate issue papers by session as being relatively short as well, and addressing the same key issues you identify for the annotated agenda.

Sorry to have missed your call.

We can set up a time for later this afternoon for a call with you. It should be after 1:30 and not between 3-3:30. Do you have a preference?

Ted

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**From:** Levine, Maya (OS/OGA) [<mailto:Maya.Levine@hhs.gov>]

**Sent:** Thursday, October 04, 2018 11:41 AM

**To:** MacDonald, Ted <[MacDonald.Ted@epa.gov](mailto:MacDonald.Ted@epa.gov)>

**Cc:** Bailey, Marianne <[Bailey.Marianne@epa.gov](mailto:Bailey.Marianne@epa.gov)>; Finman, Hodayah <[Finman.Hodayah@epa.gov](mailto:Finman.Hodayah@epa.gov)>; Besch, Brianna <[besch.brianna@epa.gov](mailto:besch.brianna@epa.gov)>

**Subject:** RE: Draft guidance for US issue papers for WHO Air Pollution and Health Conf

Hi Ted,

Thanks for sharing this — I just tried to give you a call to discuss. The document is helpful but I think we should consider an alternate approach to reduce the number of position papers. We have several other similar meetings taking place this fall, and we are not putting together issue papers for each segment of the agenda.

I suggest we focus on creating an annotated agenda noting any key messages and priority areas for each session and one position paper with general key messages/TPs, areas to watch out for, and relevant background information.

Finally, it would be good to discuss some of the areas EPA has flagged as concerning specifically -- the Air Pollution Roadmap; a specific global goal on reducing air pollution deaths; launches of new initiatives, etc.; evidence of the link between climate change and air pollution; SDGs; and UHC.

I'm available until 1pm this afternoon and then again from 2pm — 3:30pm. Let me know if you have a moment to connect.

Once we agree on a way forward, I'll reach out to the full delegation (minus Jane) on next steps.

Thanks again,  
Maya

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**From:** MacDonald, Ted [<mailto:MacDonald.Ted@epa.gov>]

**Sent:** Thursday, October 04, 2018 9:51 AM

**To:** Levine, Maya (OS/OGA)

**Cc:** Bailey, Marianne; Finman, Hodayah; Besch, Brianna; MacDonald, Ted

**Subject:** Draft guidance for US issue papers for WHO Air Pollution and Health Conf

Hi Maya,

As mentioned on our call yesterday, I am forwarding something we put together to suggest guidance and allocation of lead responsibilities for proposed issue/position papers for the WHO Conference on Air Pollution and Health.

Please adjust as you see needed, and will look to HHS to distribute to relevant contacts/agencies as needed.

I am around today in case you have any question on the content of this draft, but please note that I will be out tomorrow, but other EPA contacts cc'd should be available.

Thanks,

Ted